LAFCo of Merced County

Local Agency Formation Commission
2222 M Street
Merced, CA 95340
Phone (209) 385-7671 / Fax (209) 726-1710
www.lafcomerced.org

Date: August 20, 2026 (Agenda)

To: LAFCO Commissioners

From: Bill Nicholson, Executive Officer

Re: Appointment of Voting Delegate and Alternate Voting Delegate and Nominations for Candidates for the 2026 CALAFCO Board of Directors Election at the Annual CALAFCO Conference to be held in Sacramento in October
(Agenda Item VII.A.)

The California Association of Local Agency Formation Commissions (CALAFCO) Annual Conference is scheduled to be held in Sacramento, at the Sheraton Grand Sacramento Hotel, from October 21-23, 2026. During the Annual Conference, the CALAFCO Bylaws require that the Board of Directors member election be held at the conference, typically on Thursday morning, October 22nd. The Bylaws also require that the nominations for Board candidates and the appointment of voting delegates from each member LAFCO must be submitted in advance – for 2026, the deadline is September 4th.

You may recall that as part of the recent CALAFCO reorganization efforts, the election of CALAFCO Board members is no longer by category such as City, County, or Special District. Now each region can elect the best candidates regardless of their seat on LAFCO. As part of the recent changes Executive Officers are also invited to run for the Board (although I am not interested in being nominated).

If any County member of the Commission desires to run for the CALAFCO Board of Directors, the Commission should entertain the nomination and direct completion of the required Nomination Form by the LAFCO Chair with assistance from the Executive Officer.

The Commission is requested to nominate a Voting Delegate and an Alternate for the election. It is required that only Commissioners who plan to attend the Annual Conference would serve as a voting delegates, as only votes cast in person at the Regional Cacus meeting will be counted. The candidates running for the Board of Directors will make a brief speech stating their qualification prior to the vote. The Bylaws require we submit both a Voting Delegate and an Alternate Voting Delegate in case the regular Delegate is unable to attend the Regional Cacus for some reason.

The Commission's 2026-27 Budget includes funding for 5 Commissioners to attend the Conference, including registration, hotel and transportation. All interested Commissioners should have an opportunity to attend and run for a seat on the CALAFCO Board.

Action Requested

Nominate a Voting Delegate and an Alternate for the Annual CALAFCO Conference. If any County member of the Commission desires to run for the CALAFCO Board of Directors, the Commission should entertain the nomination and direct completion of the required Nomination Form by the LAFCO Chair with assistance from the Executive Officer.

Enclosure: 2026 CALAFCO Voting Delegate Authorization Form

2026 CALAFCO VOTING DELEGATE

Authorization Form

Each CALAFCO Member LAFCO is responsible for designating one Voting Delegate and may also designate an Alternate Voting Delegate to represent the Member LAFCO in the 2026 CALAFCO Board of Directors election.

To participate in the **2026 CALAFCO Board of Directors election**, each **Member LAFCO** must submit a **Voting Delegate Authorization Form**, regardless of whether it is submitting a candidate nomination.

The Voting Delegate and Alternate Voting Delegate must be an Officer of the Member LAFCO, as designated in writing by the Member LAFCO. Under the CALAFCO Bylaws, an Officer of a Member LAFCO includes a regular Commissioner, alternate Commissioner, Executive Officer, Deputy Executive Officer, Legal Counsel, or Deputy Legal Counsel.

DEADLINE:

This form must be received by CALAFCO no later than **5:00 p.m. on Friday, September 4, 2026**. Member LAFCOs may revise their Voting Delegate or Alternate Voting Delegate designation at any time before the submission deadline. After the deadline, no changes may be made.

1 - Member LAFCO Information

Member LAFCO: _____

CALAFCO Region:

☐ Northern Region ☐ Central Region ☐ Coastal Region ☐ Southern Region

2 - Voting Delegate

Name: _____

Title/Position: _____

Phone: _____

Email: _____

3 - Alternate Voting Delegate

Member LAFCO: _____

Title/Position: _____

Phone: _____

Email: _____

Submit to: mmcintyre@calafco.org • Deadline: Friday, September 4, 2026 by 5:00 p.m.

4 - Electronic Ballot Request

☐ **Our Member LAFCO requests an electronic ballot because it is unable to send its designated Voting Delegate to the Regional Caucus Election.**

Member LAFCOs requesting an electronic ballot are subject to the CALAFCO Bylaws and Policies & Procedures governing electronic voting. Additional information is available in **Attachment 4 - Guide to the CALAFCO Board of Directors Election Process.**

5 – Authorization

The Member LAFCO identified above hereby authorizes the individuals listed on this form to serve as its Voting Delegate and, if applicable, its Alternate Voting Delegate for the 2026 CALAFCO Board of Directors election.

Only the designated Voting Delegate or the designated Alternate Voting Delegate, acting in place of the Voting Delegate, may cast the Member LAFCO's ballot during the Regional Caucus Election.

Proxy voting is not permitted. Only the designated Voting Delegate or the designated Alternate Voting Delegate, acting in place of the Voting Delegate, may cast the Member LAFCO's ballot during the Regional Caucus Election.

Authorized by the Member LAFCO

Name: _____

Title: _____

Signature: _____

Date: _____

6 – Submission Instructions

This form must be received by CALAFCO **no later than 5:00 p.m. on Friday, September 4, 2026**.
Submit completed forms electronically to: **mmcintyre@calafco.org**

OR

Mail completed forms to:
CALAFCO
1451 River Park Drive, Suite 185
Sacramento, CA 95815
Questions regarding the election process may be directed to the CALAFCO Executive Director or members of the Election Committee.