



Local Agency Formation Commission
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DATE: August 19, 2021 (Agenda)

TO: LAFCO Commissioners

FROM: ^{BN} Bill Nicholson, Executive Officer

RE: Reminder Regarding the California Association of Local Agency Formation Commissions (CALAFCO) Fall Conference from October 6 through 8, 2021 in Newport Beach and Request to Consider Providing for Reimbursement of Airfare Costs in Addition to Mileage (**Agenda Item VIII.B.**)

As the Commission is aware, the annual Fall CALAFCO Conference is set for October 6 through October 8, 2021 at the Hyatt Regency, Newport Beach John Wayne Airport. The Conference Flyer is attached and the most immediate deadlines are: 1) Let our Clerk, Desiree Dobbs, know if you plan to attend so you can be registered for the conference at a reduced rate by August 31, 2021; and 2) You will need to reserve your hotel room as soon as possible, but no later than September 6, 2021 to receive the reduced nightly rate of \$194 (plus taxes and fees) available for the conference. The conference hotels tend to fill up quickly, so don't wait until our Commission meeting on August 19th to make your reservation if you plan to attend the conference. The Budget contains funding for four Commissioners and one staff member to attend.

Another important conference issue has come up due to the location of the conference in Orange County conveniently located adjacent to the John Wayne Airport: The past policy of the Commission not to reimburse costs for air travel to CALAFCO Conferences. Approximately ten years ago, the Commission took action to only reimburse for mileage costs to attend the annual conference which is always located in California. This was the result of LAFCO paying for a round-trip flight for a Commissioner who later decided not to attend the conference after the airline's refund period had ended, so the Commission Budget was still liable for the charge.

In a discussion between Commissioner Silveira and the Executive Officer, the Commissioner suggested making the Commissioner responsible to reimburse the Commission for any expenditure of costs for travel when the Commissioner failed to attend the conference. A similar arrangement for hotel reservations would work where the Commissioner or LAFCO Staff member would be responsible to pay for their own plane ticket and later seek reimbursement from LAFCO. If they later didn't attend the conference, they would not be eligible to seek reimbursement.

Action Requested

Commissioners are requested to indicate whether they intend to attend the conference and work with the Clerk to make hotel and conference arrangements. The Commission is also requested to give direction whether to allow air travel as an option to this and/or future CALAFCO conferences with the policy that should any Commissioner or staff not cancel their attendance in time, the Commission would not reimburse the Commissioner or staff member for their airfare and related costs.

Enclosure: CALAFCO 2021 Annual Conference Announcement



Announcing The 2021 CALAFCO Annual Conference

Hosted by CALAFCO

October 6 - 8

Hyatt Regency, Newport Beach
Conveniently located near the John Wayne Airport



Highly Relevant & Diverse General & Breakout Session Topics

- The New Era: State of the State in terms of extreme water and fire issues, and what it means for LAFCo* (Wed)
- Looming pension liabilities (Thu)
- City/District funding and property tax agreements (Thu)
- Post-pandemic workforce best practices for hiring staff (Thu)
- Hot topic facilitated breakouts – two rounds (Thu)
- The “bilities” of water and the LAFCo connection: Availability, accessibility, and portability (along with quality and state mandates)* (Wed)
- Cyber Security threats to LAFCos and local agencies* (Fri)
- Annual CALAFCO Legislative Update* (Fri)
- CALAFCO Annual Business Meeting (for all CALAFCO members)* (Thu)

*Note: The Program is subject to change.
Indicates General Session

Special Highlights

LAFCo 101

An introduction to LAFCo and LAFCo law for Commissioners, Staff, and anyone interested in learning more about LAFCo

**Wednesday from
10:00 a.m. to Noon**

Special Thursday afternoon session:

Hot Topic Roundtables

Join us for a special kind of breakout session format: **topical roundtables.** Choose the topics that are of most interest to you and join the conversation. This is a chance to share issues, existing best practice solutions, and create new and innovation solutions. Each round of the two-round breakouts will be approx. 50 mins.

Topical list still being prepared and may include LAFCo indemnification, sea level rise, pandemic recovery, local fire issues, local water issues.

It's been 2 years since we've seen you...are you missing each other?

We've Created
Invaluable Networking
Opportunities for Reconnection!

- Regional Roundtable discussions on current regional LAFCo issues
- Extended roundtable discussion for LAFCo legal counsel
- Networking breakfasts and extended breaks
- Welcome Reception Wednesday
- Thursday Pre-dinner Reception & breaks with Sponsors
- Awards Banquet Thursday

**Hyatt Regency Newport Beach
at the John Wayne Airport**



Make your reservations now at the **Hyatt Regency** at the special CALAFCO rate of \$194 (excludes tax and fees). Special rates available 3 days pre- and post-conference on availability, includes in-room wifi and parking.
Reservation cutoff date is 9/6/21.

TO MAKE HOTEL RESERVATIONS, PLEASE VISIT: <https://www.hyatt.com/en-US/group-booking/SNARJ/G-CAL2> or call directly at 949-975-1234 and reference CALAFCO event.

Visit www.calafco.org for Conference details or call us at 916-442-6536.

**Mark your calendar and
plan to attend!**

**Registration is now open!
Visit www.calafco.org**